

March 24, 2020

Dear Family members and Guardians,

We were notified today that one of our team members in the St. Charles Corporate office has tested positive for COVID-19. The employee's last day in the office was Thursday, March 12th. **In an abundance of caution, we have chosen to close the St. Charles Corporate office and the Marthasville administrative office to be cleaned and sanitized effective today, March 24,2020. The office will re-open for critical personnel beginning Monday, March 30, 2020.** No other corporate employees are displaying any symptoms currently.

We chose to communicate this to you since it was our first case. As COVID-19 continues to spread through our community, we will not be able to communicate all cases to you. If there is a case of COVID-19 identified in your loved ones home, we will communicate that information through your Client Services Manager.

As the coronavirus continues to spread, the Emmaus COVID-19 response team meets daily to address issues in this rapidly changing environment. This information is shared with our team members and can be accessed at www.emmaushomes.org/covid19. I am also willing to share communication more frequently with families and guardians via email, but unfortunately our email list is very limited. If you did not receive this communication by email and would like to be added to the list, please email us at info@emmaushomes.org.

Sincerely,

Cindy Clark
President and CEO